**Cleaning Service Contract Template**

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Description automatically generated with medium confidence

Created by:

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[Sender.FirstName] [Sender.LastName] [Sender.Company]

Prepared for:

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[Client.FirstName] [Client.LastName]

[Client.Company]

**Content**

This cleaning services contract is entered into on agreement created date between [Sender.Company] (Service Provider), and [Client.Company] (Client), collectively known as the “Parties”.

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[Client.Company] seeks to obtain facility cleaning services from [Sender.Company], and,

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[Sender.Company] agrees they are capable and willing to meet all requirements outlined in this cleaning services contract.

**Services Provided**

[Sender.Company] agrees to offer the following services during the term of this contract.

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Services will be performed on an as-needed basis, and billed according to the table below.

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**Term**

This cleaning services contract shall begin on contract start date and will conclude as of contract end date.

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If either party wishes to terminate this cleaning services contract prior to contract end date, written notice must be provided to the other party.

**Independent Contractor**

[Sender.Company] is in agreement they are not an employee of [Client.Company] and will act as an independent contractor for the term of this cleaning service contract.

**Performance**

[Sender.Company] agrees to provide services to the best of their ability at all times.

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[Client.Company] shall have the right to, at any time, perform an inspection of the [Sender.Company]’s work.

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Should [Client.Company] discover any fault or failure during such inspections, [Client.Company] reserves the right to withhold payment until such errors are corrected by [Sender.Company].

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Upon receipt of a notice of failure or fault from [Client.Company], [Sender.Company] agrees to fully address and remedy such errors as soon as reasonably possible.

**Payment**

[Sender.Company] shall perform the above-listed services on an as-needed basis, and shall invoice the client as such.

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[Sender.Company] shall generate a complete invoice for all services rendered every 30 days.

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[Client.Company] agrees to pay all invoices associated with this cleaning agreement within 30 days of receipt unless notice of fault or failure to perform allows for delayed payment.

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Payments may be made via the following methods:

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**Confidentiality**

Any information or knowledge obtained during the term of this cleaning services contract about [Client.Company] is considered confidential.

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[Sender.Company] agrees to keep all information not openly known to the public confidential and private as such.

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Should [Sender.Company] or its employees’ actions lead to [Client.Company]’s confidential information being disclosed to unauthorized parties, [Client.Company] shall have the right to seek full remedy in accordance with applicable copyright law.

**Return of Property**

Upon conclusion of this cleaning service contract either by termination by either party or completion by completion of the agreed agreement term, all property given to [Sender.Company] by [Client.Company] shall be returned in the state it was given.

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This is inclusive of any documentation, keys, and any codes given.

**Notices**

Any and all notifications between [Client.Company] and [Sender.Company] shall be done so in written form.

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Notices may be delivered in person, emailed, or mailed via certified letter to the following addresses.

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Client Address:

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Service Provider Address

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**Indemnification**

Each party agrees to indemnify and hold the opposite party harmless against any and all liability or damages without limitation.

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The indemnification clause of this cleaning services contract shall survive the termination or conclusion of this agreement and shall remain in effect for a term of 12 months following conclusion or termination of this contract.

**Modification of Agreement**

Any and all amendments to this cleaning services contract shall be submitted in writing and signed by both Parties.

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No amendment, modification, addition, or extension of this cleaning services contract shall be considered binding if not conducted in the prescribed manner.

**Time of Essence**

This agreement is based on a fixed period and terms and shall remain as such.

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This cleaning services contract may be re-entered upon completion but will not be extended or drawn out by either party past [Document.ExpirationDate]​.

**Assignment**

Under no term of this agreement shall [Sender.Company] subcontract any other individual or agency to complete any services included in this contract without prior written consent from [Client.Company].

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This article of the cleaning services contract shall not restrict [Sender.Company]’s ability to hire and retain employees of it’s own to conduct the listed services.

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Should [Client.Company] sell its interest in the property being serviced to another entity, that entity shall be responsible for adhering to the terms of this cleaning services contract in it’s entirety.

**Entire Agreement**

This cleaning services contract shall constitute the entire agreement and shall replace any and all written or verbal agreements before this agreement.

**Governing Law**

Any and all legal manners related to this cleaning services contract shall be subject to jurisdiction in the state of [Client.State].

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The Parties agree that in the instance of a disagreement both parties will seek mediation from a neutral arbitrator before seeking remedy through a court of law.

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Should any single term of this contract be held as unenforceable or illegal, the term shall be replaced with a similarly enforceable term.

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Upon the replacement or cancellation of any term of this agreement, all remaining terms will remain in full effect.

**Acceptance**

Both parties are in agreement to all terms and conditions above and will, to their best abilities, fulfill all aspects of this cleaning services contract.

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The signatures below indicate complete consent and approval by each party.

[Sender.Company]

​[Sender.FirstName] [Sender.LastName]

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[Client.Company]

[Client.FirstName] [Client.LastName]